



THE UNIVERSITY OF WINNIPEG

UW CORPORATE VISA AND TRAVEL

Trips that are booked through a Travel Agency are normally done with our
P D V W H U F R U S R U D W H 9 L V D R U Z L W K D Q L Q G L Y L G X D O V & R U

This provides a number of protections and services that would not normally be covered for University business-related travel if someone were to book the trip on their own and pay for it themselves for later reimbursement.

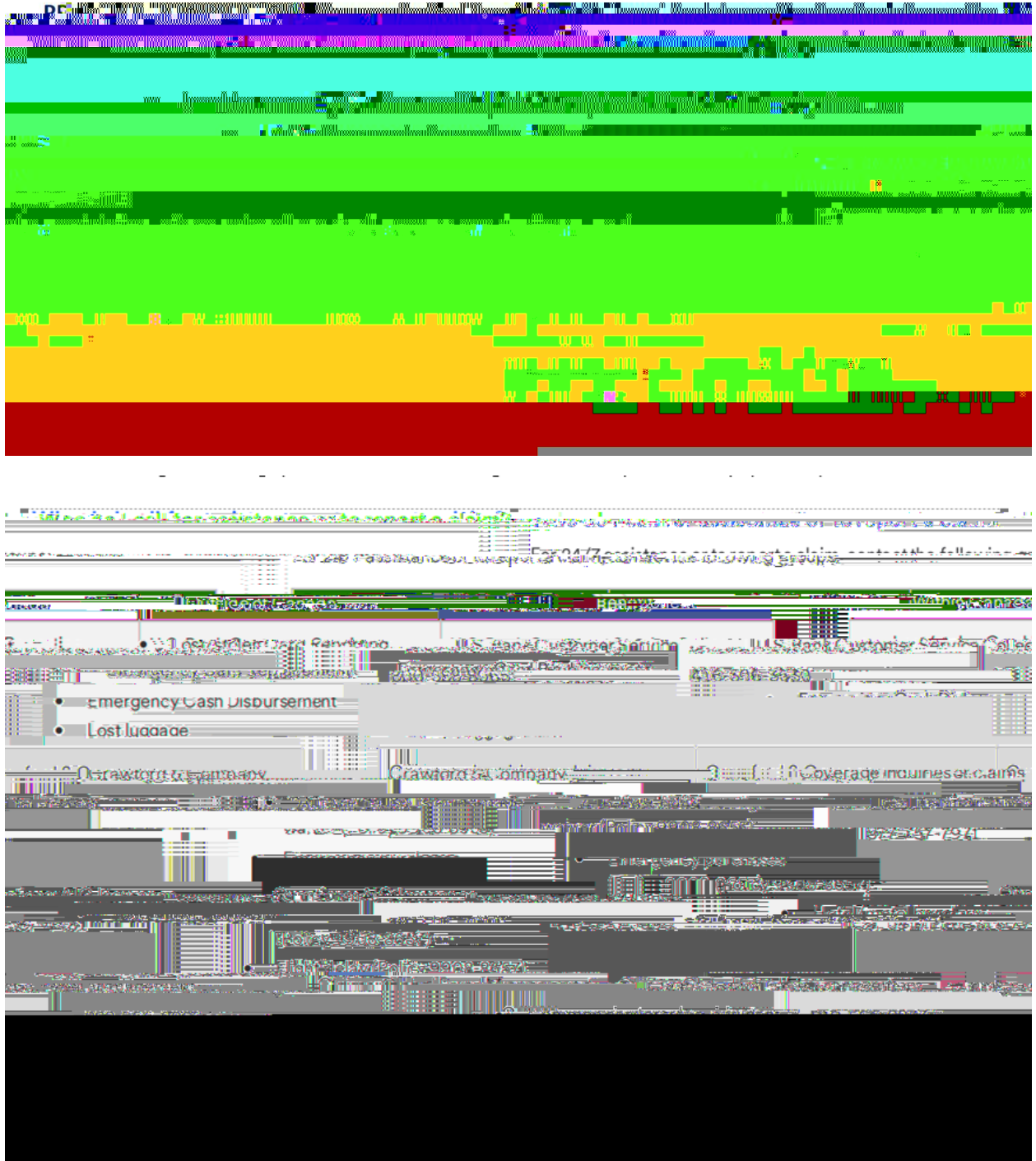
The University of Winnipeg has our One Card product, which means the cardholders are covered for all the insurance outlined here:

<https://www.usbankcanada.com/en/cardholder-benefits.html>

2 X W Q \$ E R X W 7 U D Y H O Z L O O S U R Y L G H W K H I R O O R Z L Q J

x Regular business hours are 9:00 AM to 5:00 PM, Monday to Friday

Coverage Offered When Using UW Corporate Visa for Travel



INSURANCE CLAIMS ASSISTANCE

Travel Insurance

- Common carrier travel accident insurance
- Hotel & motel burglary insurance

Cardholder Benefits Overview

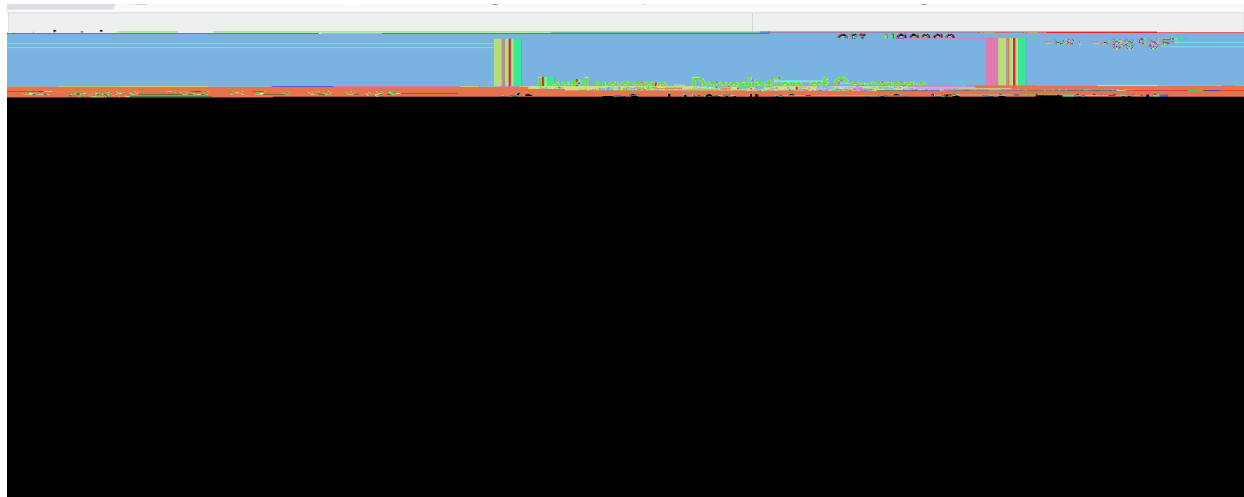
Travel Accident - Description of Coverage

Summary

(Corporate Card, U.S. Dollar Corporate Card, One Card and Cent)

Auto Rental Collision/Loss Damage Coverage

Flight Delay Insurance Certificate



Q & A: U.S. Bank Visa Corporate Card/One Card Travel Assistance Centre

1. What is The Travel Assistance Centre?

The Travel Assistance Centre is a central source for assistance and information.

2. Who can use The Travel Assistance Centre?

You, as a Corporate Card/One Card Cardholder, have full privileges to take advantage of the services offered by The Travel Assistance Centre.

3. What does The Travel Assistance Centre do?

The Centre provides assistance and information to Corporate Card/One Card Cardholders by:

- x operating 24 hours, every day of the year
- x accepting your telephone calls toll-free via 1-800-847-2911 and/or accepting Collect Calls (303) 967-1096 from virtually anywhere in the world (see list of access exclusions)
- x providing multilingual, trained representatives to answer your call and take appropriate action
- x provide reference(s) of local attorneys and travel authorities to the cardholder while travelling
- x using the worldwide network of Visa member financial institutions to help provide prompt assistance when needed
- x providing assistance to Corporate Cardholders in making claims with certain of the insurance companies who provide coverage under the U.S. Bank Visa Corporate Card/One Card Program

4. Do I have to pay for service provided by The Travel Assistance Centre?
Not in most cases. The basic services (such as 24-hour toll-free lines answered by multilingual representatives) are provided at no extra cost to you. In some cases where particular expenses are incurred on your behalf, you will be expected to pay these costs. Such circumstances are described in more detail in the certificate above. They include items such as courier costs for forgotten valuable documents, the cost of replacing prescriptions, and costs for legal counsel or bail.

5. How do I decide whether to call my Card Centre or The Travel Assistance Centre?

Your Card Centre is the place to call for information on your card account and for general information about the overall program. As the issuer of your card, your Card Centre is the best choice to call if you lose your card. The Card Centre can take the fastest action to protect your

- x [Car Usage for Client by Passenger \(CR _CLP_U\)](#)
For each car, and the selected client, this report lists the Passenger, Departure Point, Departure Date, Confirmation, Car Type, and the Total Fare. To run this report, set Travel Type to Car.